



December 13, 2016

The Executive Board of the Virginia Mosquito Control Association held a meeting on December 13, 2016 at the Newport News Marriott City Center in Newport News, VA.

Those present were Past President Jay Kiser, President Josh Smith, Vice President George Wojcik, Secretary/Treasurer Penny Smelser, Sustaining Member Representative Jeff O'Neill, Timothy DuBois.

The Executive Board meeting was called to order at 9:11am.

Motion was made by Jay Kiser and seconded by George Wojcik to approve the financial report and minutes for November 15 2016, all in favor, none opposed.

Officer Reports

Penny Smelser: Additional credit card swipers have been obtained to be used by the merchandise committee or student competition committee during the Annual Meeting.

Committee Reports

Student Competition: Committee is asking the VMCA to cover the costs of 5 student registrations for the annual meeting to be awarded to the top 5 poster submissions. Dr. Bruce Harrison requested the VMCA pay for one room night of him to compensate him for judging the student competition. Jay Kiser made a motion for the VMCA to cover up to \$350 for Dr. Harrison's hotel room and the student registrations for the Annual Meeting. Motion seconded by George Wojcik. All in favor, none opposed.

Hospitality Room: Jay Kiser will act as hospitality room chair for the 2017 Annual Meeting.

Merchandise: Jay Kiser speaking on behalf of Karen Akaratovic, merchandise has been purchased.

Vendor Planning: Jeff O'Neill asked about vendor contributions to the ID Course in Spring 2017. Contribution amounts will be set at \$100 to ensure equal sponsorship across all vendors participating. Jay Kiser will send information to Jeff O'Neill about the larval ID class so that he can share with the vendors.

Election: Email will be sent to membership shortly with the instructions and voter IDs.

Unfinished Business

J. Kiser: VMCA guidelines and protocols is complete and will be posted to the website. It will be the responsibility of the Past President to keep it up to date.

T. DuBois: Food and beverage has been selected for the annual meeting. Agenda is almost finalized. Will clarify parking fees at the hotel.

New Business

P. Smelser: VMCA has been purchasing the door prizes for the annual meeting with the understanding that MAMCA will reimburse. George Wojcik made a motion, seconded by Jeff Hottenstein to authorize \$300 to be spent on door prizes with the understanding that the VMCA will be reimbursed for the full amount by MAMCA. All in favor, none opposed.

J. Smith: Presidents room needs to be booked for the 2017 meeting.

New sustaining member representative will need to be chosen at the 2017 annual meeting.

There being no further business, the meeting was adjourned at 10:31 am.

Respectfully Submitted,

Penelope Smelser
Secretary/Treasurer VMCA